

## Classroom Guidelines

Failure to follow any of the following guidelines or those listed in the family-school guide will result in loss of points and/or other appropriate discipline without warning.

### Be on Time and Prepared.

Each student should be ready to start class when the bell rings. This includes being in seat with all necessary materials out and ready. Asking permission to be late or borrow supplies are considered failure to follow this guideline.

### Be Respectful

The following exhibit disrespect to both the teacher and other students and should not occur in this classroom.

- talking without permission and/or disrupting class
- getting out of your seat or throwing objects, including trash
- having notes to/from other people
- writing on desk or textbook
- grooming hair or applying cosmetics
- eating candy, food, drink, or gum
- working on any work other than assigned class work

## Grading System

Homework is very important and must be done consistently in order to pass this class. Assignments are due at the beginning of class and should be neat. Late assignments will have points deducted. All work is to be the student's own. ANY material not entirely the student's should be clearly indicated in writing.

Quizzes will be given to help the student study as new material is covered. Quizzes count the same number of points as most homework assignments.

Tests tell me if you have mastered the material and receive the greatest weight. Tests are cumulative including all material from class discussion, textbook, and homework. Memorization is the beginning of mastery. Tests require higher thinking skills to demonstrate mastery.

Daily participation will affect the student's grade. Failure to follow classroom guidelines will result in loss of points.

**\*\*Make-up work is the responsibility of the student. Missed assignments, tests, and quizzes can be completed as arranged with the teacher. Points will be deducted each day after the allotted make-up period has passed. Do NOT ask for make-up work at the beginning of class if the bell has rung.\*\***

## CONTACT INFORMATION

[jlw@shenandoahbaptist.org](mailto:jlw@shenandoahbaptist.org)  
[www.rvcs.info](http://www.rvcs.info)

voice mail  
540 366 2432 ext 180

I am available in room 310 during teacher on call  
Tuesday and Thursday mornings from 7:50 -8:10 am.